

Minutes of the July 12 Board of Trustees meeting of the Quarryville Library Center

Attendees:

Deb Waite (Library Friends)
Sharon Roche (Library Director)
Maribeth McMullen (Assistant Library Director)

Board of Trustees Attending

Anthony Cavallaro
Chris Waite
Kelly Osborne
Sharon Heher
Ken Kellow

- 1) Minutes of the June Board of Trustees meeting were accepted.
 1. It was reported that two of the Little Library boxes were vandalized and in need of repair. A police report was created. There was discussion on future responsibility for the little library boxes.
- 2) Discussion of the Library annual Township and Quarryville Borough visits. It was suggested that the Library Director perform such duties previously done by Library trustee members. Tabled for future action.
- 3) Discussion of how to introduce the new Library Director to the Township Supervisors and the Quarryville Borough Council. Tabled for future action perhaps to be combined with #2 above.
- 4) Planned fund raising events for the remainder of 2021. Will be provided at August Trustee meeting.
- 5) Discussion of Carlson room A/V improvements. It was decided to obtain quotes to mount the A/V projector on the ceiling and add a central wall mounted access port.
- 6) Pennington room upgrade. It was decided to move forward with the upgrade to the Pennington room by adding a wall mounted 55 inch TV donated by Sharon Roche's family, and some adjustment to the bookcases with input from the Library Friends. A wall mounted user friendly input port to the TV may also be necessary. Budget adjustments for items 6 and 7 to be addressed at the August board meeting.
- 7) Director Roche suggested a set of policy guidelines for flyers, brochures, and temporary additions to the libraries website. It was the sense of the board that such items are solely at the discretion of the Director.
- 8) After submitting some revised documentation it appears the PPP loan qualified for 100% forgiveness.
- 9) The library director will go ahead with obtaining a replacement for our retiring bookkeeper subject to board approval.
- 10) It was agreed to proceed with a recognition luncheon for Sylvia, Dennis, and library volunteers.