

Quarryville Library Center: Board Meeting Minutes  
November 8, 2021

**In Attendance:** Chris Waite (Acting President), Sharon Heher (Treasurer), Miriam Homer (Secretary), Cinda Showalter (Board Member), Susan Eshleman (Library Director), Maribeth McMullen (Assistant Director), Deborah Waite, Linda Walter, Dennis Blevins (Guests)

**Call to Order:** The meeting was called to order by Acting President Chris Waite at 6:00 pm.

**Approval of Minutes:** The minutes of the October 11, 2021 meeting were approved.

**Director's Report:** In October, Director Susan Eshleman visited and shared library updates at municipal meetings in Quarryville, Fulton, Little Britain, and Colerain. She discussed potential library programs with representatives from Millersville University and Longwood Gardens, attended a webinar on ARPA Humanities Grants, and learned about the Solanco Family Life Network. The staff is preparing for the Extraordinary Give and the Patron Fund Drive.

The planned Introduction to Medicare program was cancelled because the presenter was unable to attend. The Haunted Lancaster program given by Keith Greenawalt was well attended.

Melanie Pluck was hired as the new bookkeeper. Shannon Bodnor is now a certified passport agent.

**Treasurer/ Finance Report:** Sharon Heher presented the current report. The timeline for completion of the 2022 budget was discussed.

**Property and Assets:** Issues with the heating system have been resolved. Chris has received one quote for the necessary cleaning of the heating and cooling ductwork and will seek another bid.

**Friends of the Library:** Deborah Waite reported that the November 6 book drive was successful. The Friends are planning a craft fair in November and a holiday book sale in December.

**Nominating Committee:** Chris Waite and Miriam Homer were nominated to serve new terms on the Board beginning in January. Voting will take place at the December meeting.

**Unfinished Business:** The committee continues to work on revisions to the by-laws.

**Three Highlights for Friends Meeting:**

1. Melanie Pluck has been hired as the new bookkeeper.
2. Quotes are being sought for the cleaning of the heating and cooling ductwork.
3. Patron fund-raising letters are being sent, and preparation is being made for the Extraordinary Give.

**Adjournment:** The meeting was adjourned at 7:50 pm.

The next meeting is scheduled for Monday, December 13, 2021, at 6:00 pm.