

Quarryville Library Center: Board of Trustees Meeting
March 14, 2022

In Attendance: Chris Waite (President), Linda Walter (Vice President), Sharon Heher (Treasurer), Miriam Homer (Secretary), Cinda Showalter, Peggy Gordon (Trustees), Susan Eshleman (Director), Maribeth McMullen (Assistant Director), Anthony Cavallaro (Guest)

Call to Order: The meeting was called to order by President Chris Waite at 6:05 pm.

Approval of Minutes: The minutes of the February 14, 2022 meeting were approved.

Federal Recovery Money: Linda Walter reported on her research into the allocation of Federal Recovery Funds. Guidelines are now available, and townships and municipalities must present a preliminary plan to the government by the end of April. Linda will work with others to prepare information on ways in which the Quarryville Library could use Federal Recovery money to offset losses caused by covid. Board members will present this information at township meetings.

Sunshine Act: Chris reported on a webinar that explained the Sunshine Act and how it applies to libraries. Regularly scheduled meetings should be advertised ahead of time, and the meeting agenda must be made available to the public at least 24 hours before the meeting.

Director's Report: The Library received an email from Solanco High School expressing their satisfaction with the student/library internship program. The Ephrata Bank is donating \$3000 a year for five years to be used for the children's collection. The gift will be presented during their opening ceremonies on March 18. Susan Eshleman and others are researching the Keystone Grant application process.

Treasurer/ Finance Report: Sharon Heher presented useful information on reading financial reports.

Human Resources: Cinda Showalter shared the results of an interview with Susan Eshleman about her experience so far in her role as the new Director.

Fundraising: Linda and Cinda shared a thoughtful report on fundraising possibilities. Planning for the April BBQ is going well.

Property and Assets: Estimates are being sought for the repair of the courtyard and walkway.

Nominating Committee: The Board agreed that people with local businesses may be elected to the board even if they do not reside in the area officially served by the Library. The committee is actively seeking new members.

Friends of the Library: The Friends will hold a book drive at the Library on April 2 from 10 to 2.

Three Highlights for Friends Meeting:

1. Board members will be visiting townships to present wish lists for use of covid funds.
2. The Ephrata Bank is donating \$3000 a year for five years for the children's collection.
3. The Fundraising Committee submitted a list of proposals for future fundraising efforts.

Adjournment: The meeting was adjourned at 8:09 pm.

The next meeting is scheduled for Monday, April 12, 2022, at 6:00 pm.