

The October 10, 2022 meeting of the Quarryville Library Board of Trustees was called to order by President Chris.

Members Present: President Chris Waite, Vice-President Linda Walters, Treasurer Peggy Gordon, Jewell Shivery. Absent: Acting Secretary Cinda Showalter, Kathy Thorne

Guests Present: Director Susan Eshleman, Assistant Director Maribeth McMullen, Deborah Waite (Friends of the Library) and Diane Hastings (Quarryville Borough Council)

Minutes from the September meeting were approved - Motion by Peggy, second by Linda, so moved unanimously.

Diane Hastings, the Library's Council Liaison, presented information about a proposed housing development that will be adjacent to the library property. The council is asking the developer to include a walking path that will connect to the library property. Diane wanted to make sure the library would welcome this request. The Board was favorable to the concept.

Director's Report - Susan added to her written report by giving an update on completed work by Dave Enck. Waivers were also discussed but it was the Susan's opinion that waivers were not needed since the library is currently operating within standard procedures. Computer replacement was also discussed as newer updates are quickly causing our older units to not function effectively. Susan will email the suggested hardware updates to the board for further review. It is projected that 6 desk tops will be needed to replace the 8 currently used. The reduced number of units is due to less activity since the current laptops are being utilized more. Tentatively planning to add to the 2023 budget.

Vice President's Report - Linda asked for board members to report on municipal visits. Concern over missing donation information was discussed with plans to ensure these additional gifts are included in the municipal packets next year. Jewell gave an update on the patron drive. Business drive is outperforming projections. Business card holder was discussed as well as better publicity for the businesses that have already given. Wakefield Lions have agreed to participate in 2 chicken barbecues per year for the library. Linda also presented the signs that were made to advertise the October 22nd event. Copies of the audit were given to board members interested in reading it. Hawaii time-share was also discussed.

Deborah Waite, Friends, continued the Hawaii discussion after Linda left to attend a municipal meeting. She also gave an update on yard sale donations and the newspaper coverage. She also reported on a \$100 donation from Giant for the Art reception this Saturday, October 15.

Peggy Gordon gave the treasurer's report.

Human Resources - salaries are still to be determined. They will then be added to the budget for 2023.

Property/Assets - East Drumore Township and Quarryville Borough are helping with the needed maintenance to the parking lot. The plates have been installed on the sidewalks. Susan will let the snow-removal person know about them. Woodpecker holes will be repaired with two different methods to see which is the most effective. Chris was informed of a new air quality product on the market that should be more cost effective. He will explore this option further. He is also looking into new cleaning products on the market that will be more effective. He again mentioned the art show and reception this Saturday, October 15.

Friends' Report - Deborah mentioned the meeting of the Friends the following day. They are looking to appoint officers and hope to continue to build on the momentum.

Old Business - nothing discussed

New Business - Maribeth mentioned interest of others to join the art committee and asked if that would be welcomed. Chris affirmed that the Art Committee would love to expand its membership.

Three Highlights to be shared at the Friends meeting:

1. Planning to set-up an on-line auction for the Hawaii vacation
2. Looking to update the computers in 2023
3. Municipal meetings are proceeding well

Meeting was adjourned on a motion by Jewell and seconded by Peggy

Respectfully submitted:
Jewell Shivery,
substitute secretary