

**Quarryville Library Center  
Board of Trustees Meeting Minutes  
December 12, 2022**

**Members present:** President Chris Waite, Treasurer Peggy Gordon, Acting Secretary Cinda Showalter, Fundraising Chair Jewell Shivery

**Guests:** Director Susan Eshleman, Friends of the Quarryville Library representative Deborah Waite

**Opening comments:** President Chris Waite opened the meeting at 6:07 pm.

**Minutes:** The November 14, 2022, meeting minutes were approved.

**Director's Report:** Susan Eshleman reviewed her written report.

**New computers** have been ordered and should arrive by the end of January. **Electrical outlets** still need to be assessed. Updated note: the **Silent Auction** ended on 12/15. The final bids were Hawaii \$2300; Ocean City \$1100, bringing the **final total to \$3400**.

The library has 3 tables at the Christmas in Quarryville event. Participation was very successful.

**Room Reservation and Materials Reconsideration Policies** have been reviewed and rewritten as needed and were submitted to the board for approval.

Motion to approve the **Room Reservation Policy** was offered by Jewell Shivery, second by Peggy Gordon and **approved by the board**.

Motion to approve **Materials Reconsideration Policy** was offered by Jewell Shivery, second by Peggy Gordon and **approved by the board**. It was noted that we need to be careful with what we have on shelves vs censoring materials. We need to be sensitive.

**Vice President's Report** – there was no report. **Linda Walter has resigned** from the board effective December 31, 2022.

**Fundraising Report:**

- We are extremely grateful that **Jewell Shivery** has accepted the responsibility as **Fundraising Chair**.
- She discussed **Go-Fore-Golf** and sponsorship opportunities. Members agreed to reach out to potential sponsors.
- Consideration will be given to **securing a shed** to put on the library property to house the golf equipment.

- Jewell would like to have a **list of giving** from the last couple years to compare giving trends.
- Barr Davis has approximately **25K books available for donation** to the library. Discussion was held as to how we can promote these available books in an **overstock sale**, so we don't have to sort the books. Deborah Waite will discuss with the Friends of the Library.
- All **township meetings** have been attended except **Colerain** which will happen in the new year.

**Treasurer Report:** Peggy Gordon led a discussion regarding **signers for Ephreta National Bank** when we change to their services effective January 1, 2023. It was decided the signers are as follows in this order:

1. Executive Director Quarryville Library Center Susan Eshleman
2. President Chris Waite
3. Treasurer Margaret Gordon

Peggy will secure and **distribute \$25** in cash to each **employee as a Christmas gift**. She will also **distribute a card and a piece of candy** (candy cane, for instance) **to each volunteer**.

**January Meeting Date** – Motion was approved to change the date to **Monday, January 16** to finalize the 2022 financial reports.

**Library sign:** Ruth Fry has offered to build a sign for the library to be placed near the Buck Road entrance. Chris Waite will investigate the possibility of having a separate permanent sign.

**Friends of the Board Fundraising report:** Deborah Waite indicated the Friends made approximately **\$2K from their recent cookie/gift/book sale**.

**Old Business:** none

**New Business:** Chris Waite reminded us about **board elections** to happen in January.

**Three Highlights for the Friends:**

1. Thank you to Friends for all they do!
2. We selected and recorded names for Ephreta National Bank
3. The Silent Auction totals were Hawaii \$2300; Ocean City \$1100, bringing the **final total to \$3400**.

Meeting was adjourned at 7:15 pm

**Next meeting: January 16, 2023 @ 6 p.m.**

Submitted by Cinda Showalter, acting secretary