

**Quarryville Library Center
Board of Trustees Meeting Minutes
April 10, 2023**

Members present: President Chris Waite, Vice President Jewell Shivery, Treasurer Peggy Gordon, Secretary Cinda Showalter, Rhonda Heidinger

Guests: Director Susan Eshleman, President Friends of the Library Deb Waite

Opening comments: President Chris Waite opened the meeting at 6:08pm.

Minutes: The March 13th meeting minutes were approved as written.

Director's Report: Susan Eshleman reviewed her written report and highlighted some items.

- Considering painting a mural to replace graffiti on the front of the building. Perhaps this could be a teen program project or utilize several college students.
- Plans are continuing regarding the pathway from the new development from Fritz Avenue to the library. Susan will be meeting with the engineer to discuss options.
- Personnel: Waiting to hear from CareerLink regarding the intern who can hopefully give another 300 hours of service. Additionally, one volunteer would like to be a summer hire and another volunteer an intern.
- New credit cards have arrived. Susan, Maribeth McMullen, and Sharon Roche are card holders.
- A lot of passport requests are coming in.
- **Susan has requested the board update the strategic plan that ended in 2019 and use it to plan both long-range budgeting and fundraising issues.**
- **Reminder to place notices on the road sign, Facebook, and website locations that the library is closed Mondays.**

Treasurer's Report: Peggy Gordon

- March income is up over last year; \$54K over budget.
- Investment income went up for the first quarter of 2023.
- Expenses are down over last year.

Vice President's Report / Fundraising Report: Jewell Shivery

- Two responses have been received from business letters which have been mailed. One is a new donor. Hopefully the patron fundraiser letters will be mailed by the first of May.
- Final plans were made for the successful BBQ, plant, and yard sale. NOTE: we ran out of chicken. Plans need to be established so this doesn't happen in the future. There were several very nice articles in the Chronicle and Advertiser before and after the event.

Friends of the Quarryville Library:

- The Friends will be holding a Mother's Day jewelry sale on May 5 & 6.
- \$1200 was received from books taken to Burks County Books LLC.

Old Business:

- Gutter system repair: The estimate from Smuckers expired in February. **The board approved a motion to move forward with a new estimate up to \$6K.** One member declined to vote due to conflict of interest.
- Debris was cleared out of the underground drainage at the backside corner of the building. New gutters will prevent drainage debris from collecting.

New Business: none

Three Highlights for Friends Meeting:

1. Gutter work approved up to \$6K.
2. Attempting to bypass MCC and give books directly to Burks County Books LLC.
3. The board will not hold a meeting in May.

Meeting was adjourned at 7 PM.

Next meeting: June 12, 2023 @ 6:00pm. THERE WILL NOT BE A MAY MEETING

Submitted by Cinda Showalter, secretary.