

**Quarryville Library Center
Board of Trustees Meeting Minutes
March 13, 2023**

Members present: President Chris Waite, Vice President Jewell Shivery, Treasurer Peggy Gordon, Secretary Cinda Showalter, Rhonda Heidinger

Guests: Director Susan Eshleman, Friends of the Library President Deb Waite

Opening comments: President Chris Waite opened the meeting at 6:04pm.

Minutes: The February 13th meeting minutes were approved as written.

Director's Report: Susan Eshleman reviewed her written report and highlighted some items.

- We received a thank you note from Ephrata National Bank (ENB) for opening an account with them.
- A letter of response was shared regarding an inquiry on a book available in the library.

Vice President's Report / Fundraising Report:

- Jewell Shivery shared a sponsorship letter for board review. **Send comments to Jewell.**
- Water has been donated by Martin's for the BBQ event. We're waiting to hear about Herr's chips donation.

Treasurer's Report:

- \$105K was transferred to ENB from PNC's money market account.
- \$125K was transferred to ENB from PNC's checking account.
- Credit card accounts have been set up for Susan Eshleman, Maribeth McMullen, and Sharon Roche.

Human Resources Report: Cinda Showalter thanked Susan for giving Rhonda Heidinger a tour of the library and encouraged Rhonda to indicate if she needs more orientation.

Friends of the Quarryville Library:

- The Friends will be holding a Mother's Day jewelry sale on May 5 & 6. **Please collect jewelry for this sale.**
- Friends intend to hold a "pop up" spring sale during the BBQ. **Please collect items for this sale.**

Old Business:

- The board voted to approve the newly updated version of the Board of Trustees Bylaws.
- The board voted to approve the parking lot repair as proposed by Long's Asphalt, Inc.

New Business:

- As part of the grant to support the upcoming Story Walk, Chris showed and described **the new prototype of the signs which are being built for each station of the walk by students at the Career & Technology Center in Willow Street.**
- A recommendation was made to post “Closed Mondays” on the sign at Buck Road. **Susan will follow up with this.**

Three Highlights for Friends Meeting:

1. Bylaws were approved.
2. Parking lot repair was approved.
3. Story Walk grant and sign prototype was shared with the board.

Meeting was adjourned at 6:55PM

Next meeting: April 10, 2023 @ 6:00pm.

Submitted by Cinda Showalter, secretary.